



Sign on and sign off Sheet

This form is used as a head count and to sign members on & off a DSMRA ride or activity. The Recognition of Risk form constitutes the sign on function, along with the participant's initials below.

An asterisk in the first column denotes a Volunteer.

Signing on and off is an insurance requirement. When participants leave the ride/activity they must sign off on this form which then frees the volunteers of their duty of care to those departing participants. A Sweep will carry this form if the activity is a ride to facilitate sign off.

Ride/Activity Details			
Start Time & Date		Finish Time & Date	

	Participant	Mob. Number	Emergency Contact No.	Emergency Contact Name	Sign On	Sign Off	Sign Off Time
1.							
2.							
3.							
4.							
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6.							
7.							
8.							
9.							

	Participant	Mob. Number	Emergency Contact No.	Emergency Contact Name	Sign On	Sign Off	Sign Off Time
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11.							
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	Participant	Mob. Number	Emergency Contact No.	Emergency Contact Name	Sign On	Sign Off	Sign Off Time
33.							
34.							
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55.							

	Participant	Mob. Number	Emergency Contact No.	Emergency Contact Name	Sign On	Sign Off	Sign Off Time
56.							